

Southwark Council

**Application for a premises licence to be granted
under the Licensing Act 2003**



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Fora Space Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Fora Brandon House 180 Borough High Street			
Post town	London	Postcode	SE1 1LH

Telephone number at premises (if any)	
Non-domestic rateable value of premises	Not yet rated

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |

- c) a recognised club ☐ please complete section (B)
- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a
statutory function or ☐
a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Fora Space Limited
Address 89 Wardour Street London W1F 0UB
Registered number (where applicable) 09826907
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
A	S	A	P				

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

The new build premises offer workspaces to their members known as residents on a flexible monthly basis throughout the building. There is also a café bar. The ground floor area is open to residents and members of the public whereas the meeting rooms in the lower ground floor, space on the 5th floor and terrace on the 5th floor is only open to residents and guests with the outside terraced area only open until 21:00. We are applying for the sale of alcohol, films, live music and recorded music in these areas.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	11:00	23:30			
	11:00	21:00	Ground Floor/Lower Ground Floor/ Fifth Floor Area C - 11.00 to 23.30 Monday to Saturday and 11.00 to 22.30 on Sunday		
Tue	11:00	23:30			

	11:00	21:00	Fifth Floor Terrace Area D- 11:00 to 21:00 Monday to Sunday
Wed	11:00	23:30	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)
	11:00	21:00	
Thur	11:00	23:30	
	11:00	21:00	
Fri	11:00	23:30	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
	11:00	21:00	
Sat	11:00	23:30	
	11:00	21:00	
Sun	11:00	22:30	
	11:00	21:00	

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sun						

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Ground Floor/Lower Ground Floor/ Fifth Floor Area C - 11.00 to 23.30 Monday to Saturday and 11.00 to 22.30 on Sunday Fifth Floor Terrace Area D - 11:00 to 21:00 Monday to Sunday			
Mon	11:00	23:30				
Tue	11:00	23:30				
Wed	11:00	23:30	State any seasonal variations for the performance of live music (please read guidance note 4)			
Thur	11:00	23:30				
	11:00	21:00				

Fri	11:00	23:30	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)
	11:00	21:00	
Sat	11:00	23:30	
	11:00	21:00	
Sun	11:00	22:30	
	11:00	21:00	

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input checked="" type="checkbox"/>
Mon	11:00	23:30	Please give further details here (please read guidance note 3) Ground Floor/Lower Ground Floor/Fifth Floor Area C - 11.00 to 23.30 Monday to Saturday and 11.00 to 22.30 on Sunday Fifth Floor Terrace Area D - 11:00 to 21:00 Monday to Sunday			
	11:00	21:00				
Tue	11:00	23:30				
	11:00	21:00				
Wed	11:00	23:30	State any seasonal variations for the playing of recorded music (please read guidance note 4)			
	11:00	21:00				
Thur	11:00	23:30				
	11:00	21:00				
Fri	11:00	23:30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)			
	11:00	21:00				
Sat	11:00	23:30				
	11:00	21:00				
Sun	11:00	22:30				
	11:00	21:00				

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)			

Tue			State any seasonal variations for the performance of dance (please read guidance note 4)
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g)		

			at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7) Ground Floor/Lower Ground Floor/ Fifth Floor Area C - 11.00 to 23.30 Monday to Saturday and 11.00 to 22.30 on Sunday Fifth Floor Terrace Area D - 11:00 to 21:00 Monday to Sunday	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	11:00	23:30	State any seasonal variations for the supply of alcohol (please read guidance note 4) There will be no alcohol on the fifth floor outside terrace after 2100.		
	11:00	21:00			

Tue	11:00	23:30	Off-sales of alcohol restricted to areas marked B in the lower ground floor.
	11:00	21:00	
Wed	11:00	23:30	
	11:00	21:00	
Thur	11:00	23:30	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
	11:00	21:00	
Fri	11:00	23:30	
	11:00	21:00	
Sat	11:00	23:30	
	11:00	21:00	
Sun	11:00	22:30	
	11:00	21:00	

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name: Bartosz Piotr Kopacz	
Date of Birth: [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known): [REDACTED]	
Issuing licensing authority (if known): London Borough of Richmond upon Thames	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	11:00	23:30	<p>Ground Floor/ Lower Ground Floor and Fifth Floor Area C - 11.00 to 23.30 Monday to Saturday and 11.00 to 22.30 on Sunday</p> <p>Fifth Floor Terrace Area D - 11:00 to 21:00 Monday to Sunday</p>
	11:00	21:00	
Tue	11:00	23:30	
	11:00	21:00	
Wed	11:00	23:30	
	11:00	21:00	
Thur	11:00	23:30	
	11:00	21:00	
Fri	11:00	23:30	
	11:00	21:00	
Sat	11:00	23:30	
	11:00	21:00	
Sun	11:00	22:30	
	11:00	21:00	
			<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p>

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

1. There should be no off-sales other than to the areas marked B in the basement on the attached plan.
2. The main use of the Premises at all times will be office use.
3. The provision of off sales as set out in condition 1 to the areas marked B will be ancillary to the office use of the premises and alcohol will only be provided by way of off sales to residents and guests.
4. The sale of alcohol on the 5th floor and in the basement will be to members and their guests only
5. A list of the names and addresses of members shall be kept on the premises at all times together with a book showing the names and dates of attendance of any guests introduced by members. Both the list and the book shall be produced on demand for inspection by the police or an authorised officer of the council.
6. No drinks will be taken outside the premises other than to the terrace area on the 5th floor.

b) The prevention of crime and disorder

7. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced (at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a supervisor to this effect. The system will provide an identifiable full head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and shall be time stamped and will offer it whilst the premises are open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an authorised officer or a Police Officer (subject to the Data Protection Act 1998) within 24 hours of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operated for longer than one day of business the Police must be informed.

c) Public safety

8. Dedicated licence taxi/mini cab service will be available within the premises for customers.

d) The prevention of public nuisance

9. Signs shall be displayed at the exit reminding customers to leave quietly and respect the neighbours.
10. There shall be no waste collections or deliveries between 23.00 and 07.00 Mondays to Saturdays and none between 22.00 and 09.00 on Sundays and Bank Holidays.
11. An area shall be identified for smokers outside the venue and smoker shall be monitored and encourage not to cause noise disturbance and a maximum number of smokers set in relation to that areas.

e) The protection of children from harm

Checklist:

Please tick to indicate agreement


- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 10)


Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**



Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15)• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	14 May 2018
Capacity	Woods Whur 2014 Limited - Solicitors for the Applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

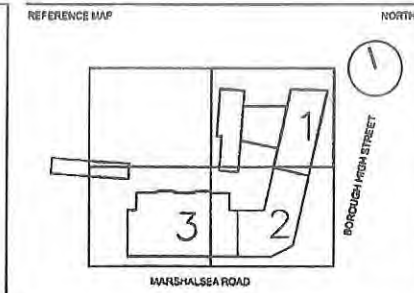
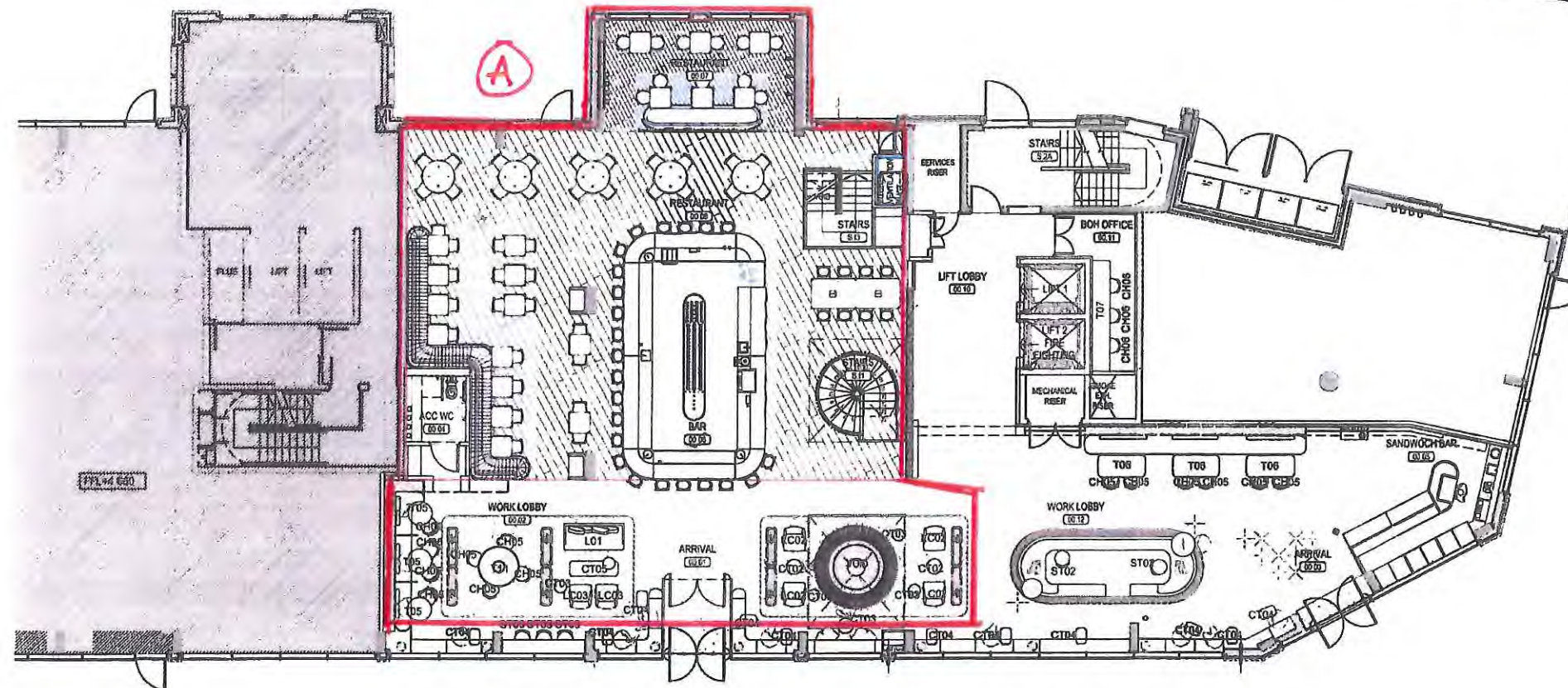
Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)


Woods Whur 2014 Limited
Devonshire House
38 York Place

Post town	Leeds	Postcode	LS1 2ED
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
			

GROUND FLOOR



NOTES

- DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS GOVERN
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE
- ALL DIMENSIONS SHALL BE VERIFIED ON SITE BEFORE PROCEEDING WITH THE WORK. HASSELL SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES.
- THIS DRAWING MUST BE READ IN CONJUNCTION WITH ALL RELEVANT CONTRACTS, SPECIFICATIONS AND DRAWINGS

© COPYRIGHT OF THIS DRAWING IS VESTED IN HASSELL LTD
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00	TENDER ISSUE	30.03.2017
REV	DESCRIPTION	DATE

CONSULTANT
HASSELL
1 CURTAIN PLACE
LONDON EC2A 3AN United Kingdom
LONDON@HASSELLSTUDIO.COM
T 44 20 7490 7669

HASSELL

PROJECT
FORA
BRANDON HOUSE
180 BOROUGH HIGH STREET

DRAWING TITLE
Loose Furniture Plan - Ground Floor

STATUS				
TENDER				
SCALE @ A1	DRAWN	CO-ORD	REVIEWED	APPROVED
1:100	KS	CVH	FR	FR
PROJECT NUMBER		DRAWING NUMBER		REV
012533		DR_1_1410		00

LEGEND

DENOTES EXTENT OF AREA OF BASE BUILDING CORE, AMENITIES OR OTHER AREAS OUT OF SCOPE OF FITOUT WORKS
 DENOTES EXTENT OF NEW JOINERY.
 DENOTES LOOSE FURNITURE ITEMS PROCURED BY DEALER, CONTRACTOR TO ALLOW TO COORDINATE DELIVERY, INSTALLATION AND REMOVAL OF RUBBISH WITH DEALER. REFER TO LOOSE FURNITURE SCHEDULE FOR CODE DESCRIPTIONS.

LOOSE FURNITURE CODES:

FURNITURE
 CH# DENOTES CHAIR TYPE
 L# DENOTES LOUNGE TYPE
 LC# DENOTES LOUNGE CHAIR TYPE
 ST# DENOTES STOOL TYPE
 CT# DENOTES COFFEE/SIDE TABLE TYPE
 CR# DENOTES CREDENZA TYPE
 SO# DENOTES STORAGE TYPE
 TV# DENOTES TABLE TYPE
LIGHTING
 FL# DENOTES FLOOR LAMP TYPE
 TL# DENOTES TABLE LAMP TYPE
 CONTRACTOR TO ALLOW TO COORDINATE LIGHTING TYPES WITH SERVICES ENGINEERS DRAWINGS

EXTERNAL FURNITURE
 ECH# DENOTES EXTERNAL CHAIR TYPE
 ECT# DENOTES EXTERNAL COFFEE/SIDE TYPE
 EL# DENOTES EXTERNAL LOUNGE TYPE
 EPL# DENOTES EXTERNAL PLANTER TYPE
 EP# DENOTES EXTERNAL POT TYPE
 ET# DENOTES EXTERNAL TABLE TYPE
 EAC# DENOTES EXTERNAL ACCESSORY TYPE
 EFL# DENOTES EXTERNAL FLOOR LAMP TYPE
ACCESSORIES
 AC# DENOTES ACCESSORY TYPE

EQUIPMENT:

EQ# EQUIPMENT CODE, ITEMS TO BE SUPPLIED AND INSTALLED BY CONTRACTOR. REFER TO EQUIPMENT SCHEDULE AND JOINERY DRAWINGS FOR EXACT LOCATION.
 PR# PRINTER / MULTI-FUNCTION DEVICE

CLIENT SUPPLIED EQUIPMENT:

AUDIO VISUAL EQUIPMENT:

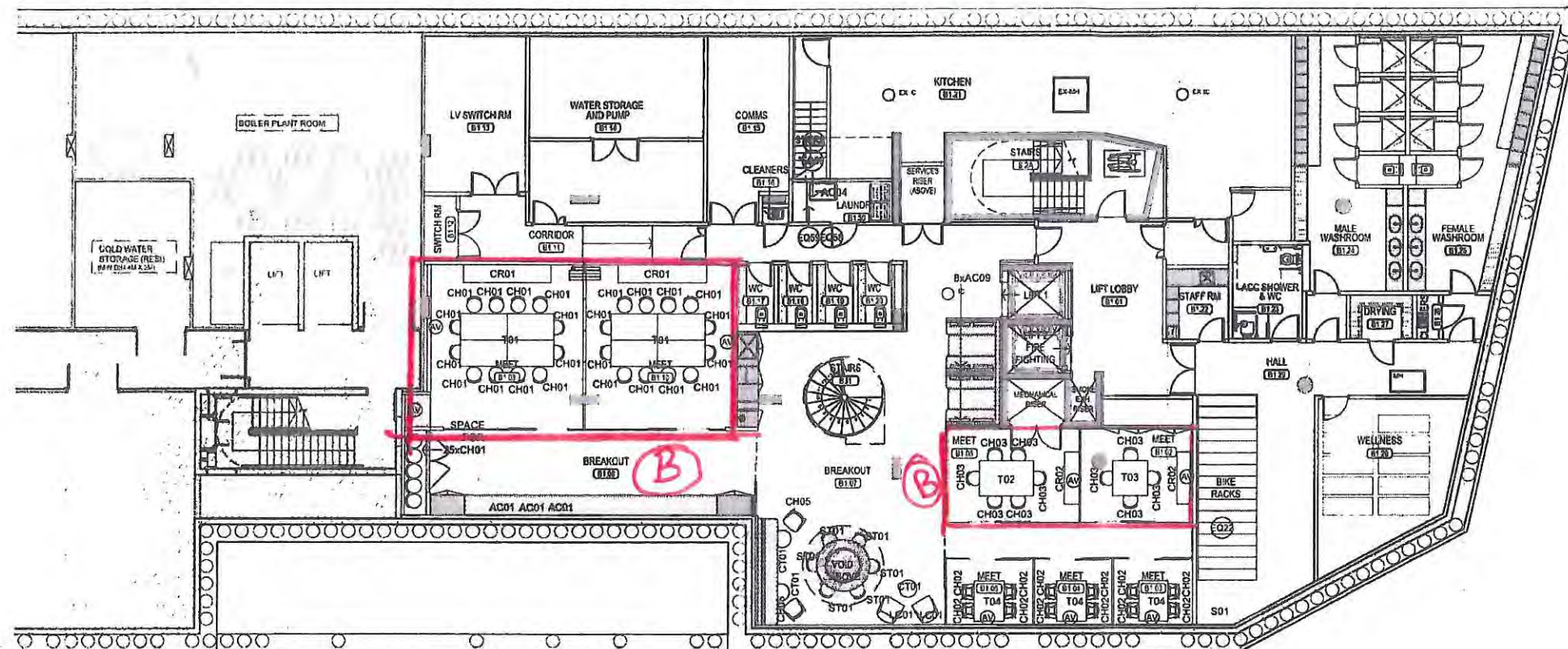
AV# AV ITEM, REFER AV CONSULTANT DOCUMENTATION FOR COORDINATION
 REFER TO AV CONTRACTOR FOR DETAILS OF ALL NEW AUDIO VISUAL EQUIPMENT.
 RELEVANT BUILDING WORKS ASSOCIATED WITH INSTALLATION OF THIS EQUIPMENT TO FORM PART OF THE CONTRACT. ENSURE COORDINATION WITH PARTITION AND FINISHES DOCUMENTATION.
 REFER TO REFLECTED CEILING PLANS FOR ALL CEILING-MOUNTED AUDIO VISUAL EQUIPMENT.
 ENSURE ADEQUATE VENTILATION TO ALL EQUIPMENT AS PER MANUFACTURER'S AND INSTALLER'S RECOMMENDATIONS

GENERAL NOTES

- ALLOW FOR COORDINATION OF SYSTEMS FURNITURE WITH ALL GROMMET / FLOOR BOX / SERVICES LOCATIONS WITHIN RAISED ACCESS FLOOR / SLAB PENETRATIONS
- LOOSE FURNITURE PLANS TO BE READ IN CONJUNCTION WITH LOOSE FURNITURE SCHEDULE, PARTITION PLANS, RAISED ACCESS FLOOR PLANS AND SERVICES ENGINEERS DRAWINGS
- ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO FABRICATION OR ORDERING OF LOOSE FURNITURE AND EQUIPMENT
- ALL LOOSE FURNITURE LOCATIONS TO BE SET OUT ON SITE FOR APPROVAL PRIOR TO INSTALLATION
- LOOSE FURNITURE MANUFACTURER TO PROVIDE SHOP DRAWINGS FOR CONTRACTOR COORDINATION FOR ITEMS WITH SERVICES INTEGRATION, IE. MEETING TABLES

Location of fire equipment to be agreed as part of the Building Regulation Application.

Lower-Ground Floor. Meeting Rooms.



JRA_0H_TEXT_FURN_B1.dwg

1 Loose Furniture Plan - Lower Ground
Scale: 1:100 (A1)

LEGEND

- DENOTES EXTENT OF AREA OF BASE BUILDING CORE, AMENITIES OR OTHER AREAS OUT OF SCOPE OF FITOUT WORKS
- DENOTES EXTENT OF NEW JOINERY.
- DENOTES LOOSE FURNITURE ITEMS PROCURED BY DEALER, CONTRACTOR TO ALLOW TO COORDINATE DELIVERY, INSTALLATION AND REMOVAL OF RUBBISH WITH DEALER. REFER TO LOOSE FURNITURE SCHEDULE FOR CODE DESCRIPTIONS.

LOOSE FURNITURE CODES:

- CH# DENOTES CHAIR TYPE
- L# DENOTES LOUNGE TYPE
- LC# DENOTES LOUNGE CHAIR TYPE
- ST# DENOTES STOOL TYPE
- CT# DENOTES COFFEE/SIDE TABLE TYPE
- CR# DENOTES CREDENZA TYPE
- SO# DENOTES STORAGE TYPE
- TD# DENOTES TABLE TYPE
- FL# DENOTES FLOOR LAMP TYPE
- TL# DENOTES TABLE LAMP TYPE

EXTERNAL FURNITURE

- ECH# DENOTES EXTERNAL CHAIR TYPE
- ECT# DENOTES EXTERNAL COFFEE/SIDE TYPE
- EL# DENOTES EXTERNAL LOUNGE TYPE
- EPL# DENOTES EXTERNAL PLANTER TYPE
- EP# DENOTES EXTERNAL POT TYPE
- ET# DENOTES EXTERNAL TABLE TYPE
- EAC# DENOTES EXTERNAL ACCESSORY TYPE
- ELF# DENOTES EXTERNAL FLOOR LAMP TYPE

ACCESSORIES

- AC# DENOTES ACCESSORY TYPE

EQUIPMENT:

- EQUIPMENT CODE, ITEMS TO BE SUPPLIED AND INSTALLED BY CONTRACTOR. REFER TO EQUIPMENT SCHEDULE AND JOINERY DRAWINGS FOR EXACT LOCATION.

CLIENT SUPPLIED EQUIPMENT:

- PRINTER / MULTI-FUNCTION DEVICE

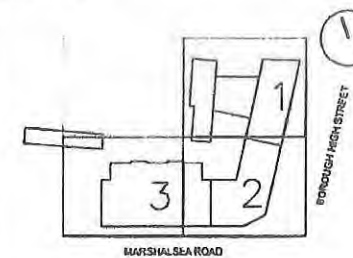
AUDIO VISUAL EQUIPMENT:

- AV ITEM, REFER AV CONSULTANT DOCUMENTATION FOR COORDINATION
- REFER TO AV CONTRACTOR FOR DETAILS OF ALL NEW AUDIO VISUAL EQUIPMENT.
- RELEVANT BUILDING WORKS ASSOCIATED WITH INSTALLATION OF THIS EQUIPMENT TO FORM PART OF THE CONTRACT. ENSURE COORDINATION WITH PARTITION AND FINISHES DOCUMENTATION
- REFER TO REFLECTED CEILING PLANS FOR ALL CEILING-MOUNTED AUDIO VISUAL EQUIPMENT.
- ENSURE ADEQUATE VENTILATION TO ALL EQUIPMENT AS PER MANUFACTURER'S AND INSTALLER'S RECOMMENDATIONS

GENERAL NOTES

- ALLOW FOR COORDINATION OF SYSTEMS FURNITURE WITH ALL BROOMMET / FLOOR BOX / SERVICES LOCATIONS WITHIN RAISED ACCESS FLOOR / SLAB PENETRATIONS
- LOOSE FURNITURE PLANS TO BE READ IN CONJUNCTION WITH LOOSE FURNITURE SCHEDULE, PARTITION PLANS, RAISED ACCESS FLOOR PLANS AND SERVICES ENGINEERS DRAWINGS
- ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO FABRICATION OR ORDERING OF LOOSE FURNITURE AND EQUIPMENT
- ALL LOOSE FURNITURE LOCATIONS TO BE SET OUT ON SITE FOR APPROVAL PRIOR TO INSTALLATION
- LOOSE FURNITURE MANUFACTURER TO PROVIDE SHOP DRAWINGS FOR CONTRACTOR COORDINATION FOR ITEMS WITH SERVICES INTEGRATION, IE. MEETING TABLES

REFERENCE MAP



NOTES

- DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS GOVERN
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE
- ALL DIMENSIONS SHALL BE VERIFIED ON SITE BEFORE PROCEEDING WITH THE WORK. HASSELL SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES
- THIS DRAWING MUST BE READ IN CONJUNCTION WITH ALL RELEVANT CONTRACTS, SPECIFICATIONS AND DRAWINGS

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00	TENDER ISSUE	30.05.2017
REV	DESCRIPTION	DATE

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HASSELL

PROJECT

FORA
BRANDON HOUSE
180 BOROUGH HIGH STREET

DRAWING TITLE

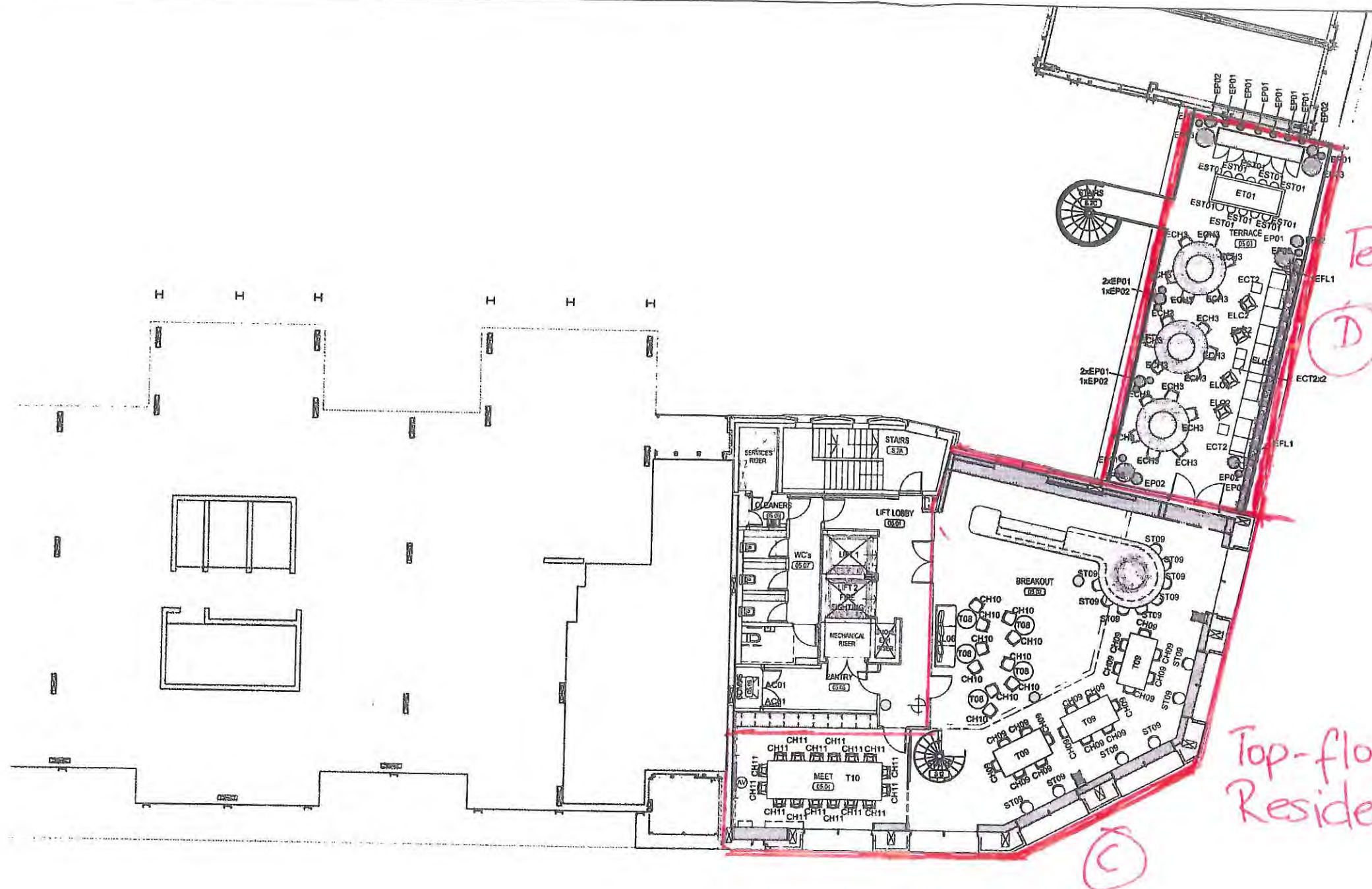
Loose Furniture Plan - Lower Ground Floor

STATUS

TENDER

SCALE @ A1	DRAWN	CO-ORD	REVIEWED	APPROVED
1:100	KS	CVH	FR	FR
PROJECT NUMBER	DRAWING NUMBER	REV		
012533	DR_1_1409	00		

* Location of fire equipment to be agreed as part of the Building Regulation Application.



1 Loose Furniture Plan - Level 05
Scale: 1:100/1:11

LEGEND

- DENOTES EXTENT OF AREA OF BASE BUILDING CORE, AMENITIES OR OTHER AREAS OUT OF SCOPE OF FITOUT WORKS
- DENOTES EXTENT OF NEW JOINERY.
- DENOTES LOOSE FURNITURE ITEMS PROCURED BY DEALER, CONTRACTOR TO ALLOW TO COORDINATE DELIVERY, INSTALLATION AND REMOVAL OF RUBBISH WITH DEALER. REFER TO LOOSE FURNITURE SCHEDULE FOR CODE DESCRIPTIONS.

LOOSE FURNITURE CODES:

- FURNITURE**
- CH# DENOTES CHAIR TYPE
 - LC# DENOTES LOUNGE TYPE
 - LC# DENOTES LOUNGE CHAIR TYPE
 - ST# DENOTES STOOL TYPE
 - CT# DENOTES COFFEE/SIDE TABLE TYPE
 - CR# DENOTES CREDENZA TYPE
 - S# DENOTES STORAGE TYPE
 - TR# DENOTES TABLE TYPE
- LIGHTING**
- FL# DENOTES FLOOR LAMP TYPE
 - TL# DENOTES TABLE LAMP TYPE
- CONTRACTOR TO ALLOW TO COORDINATE LIGHTING TYPES WITH SERVICES ENGINEERS DRAWINGS

- EXTERNAL FURNITURE**
- ECH# DENOTES EXTERNAL CHAIR TYPE
 - ECT# DENOTES EXTERNAL COFFEE/SIDE TABLE
 - EL# DENOTES EXTERNAL LOUNGE TYPE
 - EPL# DENOTES EXTERNAL PLANTER TYPE
 - EP# DENOTES EXTERNAL POT TYPE
 - ET# DENOTES EXTERNAL TABLE TYPE
 - EAC# DENOTES EXTERNAL ACCESSORY TYPE
 - EFL# DENOTES EXTERNAL FLOOR LAMP TYPE

- ACCESSORIES**
- AC# DENOTES ACCESSORY TYPE

EQUIPMENT:

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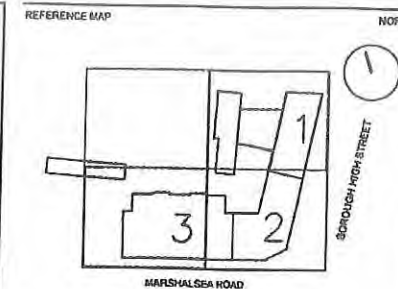
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REV	DESCRIPTION	DATE

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HASSELL

PROJECT

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BRANDON HOUSE
180 BOROUG HIGH STREET

DRAWING TITLE

Loose Furniture Plan - Level 05

STATUS

TENDER

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